March 2, 2016

**Mr. Judan Sta.Teresa**

High School Department Assistant Principal

Don Bosco Technology Center

Punta Princesa, Cebu City

Dear Mr. Sta.Teresa,

Good day!

We, Jane Paul P. Cabunilas and Gian Carlo I. Gilos, both 3rd year students from DBTC - College Department, taking up Bachelor of Science in Information Technology. As one of the final requirements in IT18(Business Analytics), entitled “DBTC-College – Cebu: Approaches to Increasing Students Population” we would like to ask from your good office if we can conduct a survey to one of the sections in your Grade 10 students as one of our samples in our study.

We greatly believed that the result of this survey will be of great help in our study and with that, we can come up with the accurate output.

This study also aims to find ways and insights as to improve the current population of the College for the coming years.

Attached herewith, is sample self-constructed questionnaire that would allow us to acquire the views of the Grade 10 students in related to our current study.

Looking forward for your warmth response.

Very truly yours,

**Jane Paul P. Cabunilas Gian Carlo I. Gilos**

BSIT- 3 BSIT- 3

Noted:

**Engr.Noreen Fuentes Engr. Erwin Jungao**

Instructor Dean

Approved:

**Mr. Judan Sta.Teresa**

Assistant Principal